## SUPER LENDING.

Brochure October 2016

Issued by Bell Potter Capital Limited ABN 54 085 797 735 AFSL No. 360457

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#### **DISCLOSURES**

#### ABOUT BELL FINANCIAL GROUP LTD

Bell Financial Group (BFG) is an ASX listed Australian-based provider of stockbroking, investment and financial advisory services to private, institutional and corporate clients. Operating across 12 offices nationwide, Bell Financial has over 630 employees, including more than 250 experienced advisers, serving over 125,000 active clients with funds under advice exceeding \$18.8 billion.

Bell Potter Capital was established in 2006 to broaden and better integrate the services that we provide to our clients. As the private investment markets continue to innovate and evolve we aim to keep pace and provide integrated investment products to our clients.

#### **ABOUT SUPER LENDING**

Bell Potter Super Lending is a lending service offered by Bell Potter Capital which has been designed to meet the borrowing requirements of self managed superannuation funds ("SMSF")

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#### Lender

Bell Potter Capital Limited (Bell Potter Capital) ABN 54 085 797 735 AFSL No. 360 457 www.bellpotter.com.au

#### **Security Trustee**

BPC Custody Pty Limited ACN 006 600 746

Bell Potter Capital does not provide financial product advice and does not provide tax advice.

For further information, or a copy of the Bell Potter Super Lending Brochure, please contact Bell Potter Capital

#### **Bell Potter Capital Limited**

#### Registered office

Level 29, 101 Collins St Melbourne VIC 3000

#### Postal address

GPO Box 4718 Melbourne VIC 3001

#### Telephone

1800 061 327

8.30am to 5pm (Melbourne time) toll free within Australia

#### Fax

03 9256 8765

#### Website

www.bellpotter.com.au

#### Email

superlending@bellpotter.com.au

#### 1.0 PRODUCT OVERVIEW

Bell Potter's Super Lending product is designed to provide gearing capabilities for Self Managed Superannuation Funds, providing a flexible arrangement for gearing into securities selected from our Approved List.

The Superannuation Industry (Supervision) Act ("SIS Act") generally prohibits SMSF's from borrowing except in certain prescribed ways. Super Lending is designed to fit within the exemptions provided in section 67 A of the SIS Act.

Super Lending is structured to provide multiple loan accounts within the one client facility. There is a Cash Account to manage initial cash collateral and items such as dividend payments. Each loan account is secured by a separate parcel of shares purchased from a single drawdown of that loan account. Separate loans must be used to purchase shares in different companies or different classes

of shares in the same company.

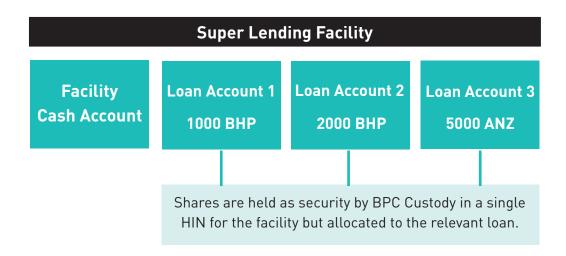
Bell Potter Capital Limited is the lender and its subsidiary BPC Custody Pty Ltd acts as the Security Trustee and will hold the shares separately for each Super Lending Facility. Dividends received will be paid into the Facility Cash Account.

Once your Super Lending Facility is established, each time you purchase a new parcel of securities a new loan account will be opened for you. You must have available in the Cash Account sufficient funds to meet the initial contribution for that purchase. When you choose to sell shares you simply place an order with your adviser. If you hold the shares sold as security for multiple loans you can nominate how the sales are to be allocated (e.g. if you own 3 parcels of BHP, each securing a loan, and you sell part of your total BHP holding, you can tell us which loan and which of the 3

parcels you wish to allocate the sells to). If you do not advise us we will allocate the shares at our discretion. If the proceeds of the sale exceed the outstanding amount on that particular loan account the balance will be paid to the Facility Cash Account.

The Facility Cash Account is the 'cash hub' for your facility. It does not form part of the loan security and you are free to transfer surplus funds from this account.

If any of your loan accounts go into margin call you may choose to meet the margin call by making a payment to reduce the loan or by selling some or all of the shares securing that loan. If you do not take sufficient action before the time determined in the margin call, Bell Potter Capital may sell some or all of the shares securing that loan.



Various restrictions arise because of the superannuation law. Once a loan is made you cannot request a further drawdown on that loan facility. We cannot use existing shares as collateral for a loan; it can only be cash. The loans are limited recourse.

### 2.0 FEATURES AT A GLANCE

FACILITY FEATURES	FACTS, BENEFITS AND RISKS
Order placement	Orders can be placed and executed by your adviser
No minimums	There are no minimum loans or repayments subject to reasonable use.
Facility Cash Account	Opened automatically for each facility
Multiple Loan Accounts	Opened automatically following each purchase
New share purchases	Can be made at any time provided sufficient funds are available for your contribution in the Facility Cash Account. A new loan is established for each purchase.
Sales	Where stock is held against more than one loan account you can nominate to which account the sale is allocated. If no nomination is made we will allocate at our discretion.
Extensive Approved List	Current list available at www.bellpotter.com.au
Credit Limit	We will establish an overall credit limit for you facility and you may request a review of that limit at any time.
Fees and charges	No establishment fees. No trust deed review fee. We may charge fees for specific services you request.
Statements	Monthly statements provided for each Loan Account and the Facility Cash Account.
Custody	Your shares will be held by the security trustee and any dividends will be directed to the Facility Cash Account. You will receive copies of all transaction documentation in relation to the holding of your securities including dividend statements and corporate actions.
Account management	Designated account manager who will also deal with associated products

LOAN ACCOUNT	FACTS, BENEFITS AND RISKS
Interest rates	available at www.bellpotter.com.au
Loan types	variable only
EFT and BPay	You can direct payments to your Facility Cash Account and each Loan Account.
Margin Call Buffer 10%	
Interest	Can be capitalised to the Loan Account or paid via a direct debit instruction to us.
New loan accounts	If an existing loan account is empty it can be reused for another purchase, otherwise new accounts will be established.

#### How does Super Lending differ from traditional Margin Lending?

- Existing securities cannot be provided as collateral
- Loan drawdowns can only be provided for security purchases. Once the purchase is settled, no further drawdowns of that loan is permitted.
- Within the one facility a new loan is established for each share purchase made.

# ABOUT SUPER LENDING

FEATURE	DETAILS
Super Lending	Super Lending is a specialised form of margin lending designed to meet the requirements of an SMSF. A Super Lending facility may consist of multiple loans each secured separately together with a Facility Cash Account.
Margin loan	A margin loan is simply a loan account secured by a portfolio of securities. Just as the value of a portfolio will change with market prices, the amount we are prepared to lend against a portfolio will change with market prices.
Limited-recourse	Our Super Lending product is limited recourse. It is still subject to margin calls (as in standard margin lending). In the event a margin call is not fully restored, the Lender has recourse to the assets held as collateral for the loan account – and not to any other assets of the SMSF, nor to other assets of the trustee.
Gearing ratio	Each security on our approved list has a gearing ratio assigned. Often called LVR (loan to value ratio) this is the percentage we apply to the value of each holding to calculate the geared value.
Geared value or Portfolio lending value	We assess the amount we are willing to lend against share holding. It is generally calculated by applying the gearing ratio to the market value of each holding in the portfolio. For brevity on your monthly statements, we use the term geared value. It has the same meaning as loan asset lending value in the Loan Facility Agreement.
Buffer	10% of the geared value. The buffer ensures that small fluctuations in prices will not trigger a margin call.
Margin call	If your loan exceeds the geared value plus the buffer we may require you to take immediate action. Action is usually required within 24 hours. So it is important that you monitor your position.
Term of the facility	There is no fixed term for the facility.
Secured assets also known as collateral	Any securities purchased or held under the facility are held by the Security Trustee as security for the repayment of the loan. You retain beneficial ownership of the securities.
Loan purpose	Each loan must be used to purchase shares.
Purchase and sale of shares	Each new purchase will require its own loan account. Your Adviser can directly execute all trades for you. You may sell part of the loan security at any time. Sale proceeds will first be used to reduce the relevant loan.

#### 3.0 ABOUT SUPER LENDING

#### IS SUPER LENDING RIGHT FOR YOU?

We strongly recommend you speak to your adviser before entering into a Super Lending facility.

Among other things you should consider and discuss with your adviser:

- Does your SMSF have an investment strategy that specifically includes leverage?
- Does your SMSF trust deed permit borrowing?
- Have you assessed your risk profile and tolerance for risk? Do you understand the impact gearing has on your risk profile?
- Do you have realistic financial goals?
- Do you understand how gearing may affect your financial outcomes, especially in a market downturn?
- Do you have a clear understanding of Super Lending and are you prepared should you receive a margin call notice?

- Do you have a good understanding of financial markets?
- Do you understand how to monitor your Super Lending position?
- Have you read this document including the Loan Facility Agreement?

#### Impact of gearing

Gearing (borrowing part of the purchase price) magnifies the impact of price changes on the value of the investor's equity. The table below uses a simple example to demonstrate the impact with both rising and falling prices. This example does not take account of any tax effects.

UNGEARED		10% RISE	10% FALL
Market value	\$50,000	\$55,000	\$45,000
Investor's equity	\$50,000	\$55,000	\$45,000
% CHANGE - INVESTOR EQUITY		10% RISE	10% FALL
GEARED		10% RISE	10% FALL
Market value	\$100,000	\$110,000	\$90,000
Gearing ratio	50%	50%	50%
Geared value	\$50,000	\$55,000	\$45,000
Loan balance	\$50,000	\$50,000	\$50,000
Investor's equity	\$50,000	\$60,000	\$40,000
% CHANGE IN INVESTOR EQUITY		20% RISE	20% FALL

Gearing also impacts the income and expenses of your portfolio allowing you to capture a greater flow of dividends offset by the cost of interest. The value of dividends and franking credits may or may not meet the cost of interest.

#### Margin calls

The following table gives a number of scenarios, which explain the impact of gearing and price changes on each Super Lending loan account within a facility.

In Scenario 1, the facility is in a surplus position however, unlike traditional marging lending, cash advances or further purchase are not permitted.

In Scenario 2, the loan balance exceeds the geared value by less than the buffer. The investor is not required to take action.

In Scenario 3, the investor is in margin call and action is immediately required to restore the facility.

	SCENARIO 1	SCENARIO 2	SCENARIO 2
Market value	\$120,000	\$98,000	\$80,000
Gearing ratio	50%	50%	50%
Geared value	\$60,000	\$49,000	\$40,000
Loan balance	\$50,000	\$50,000	\$50,000
Surplus	\$10,000	-\$1,000	-\$10,000
10% buffer	\$6,000	\$4,900	\$4,000
Surplus+buffer	\$16,000	\$3,900	-\$6,000
Status	In surplus	In buffer	In margin call

You can meet a margin call by reducing the loan balance. Funds to reduce the loan balance can come from selling shares in your facility, moving funds from the Facility Cash Account or by making payments from outside the facility. More information is available by phoning your Account Manager on 1800 061 327.

## How far will my portfolio have to fall before I am in margin call?

For a facility which is fully geared (ie. the loan = the geared value) a decline of 9.1% in the value of the portfolio will bring it into a margin call position.

The table below shows falls in portfolio value that will put the portfolio into a margin call position. This example is simplified for the case of a single stock portfolio.

		CURRENT GEARING		
		40%	50%	60%
	60%	39.4%	24.2%	9.1%
Maximum gearing allowed	50%	27.3%	9.1%	
	40%	9.1%		

## UNDERSTANDING RISKS

#### **RISKS**

In considering Super Lending you need to consider the risks. Among these risks we highlight that:

- Gearing increases the risk of capital loss.
- If the value of your shares falls sufficiently, you will receive a margin call notice and must then either sell part of your holding or contribute cash to repay part of the loan. Margin calls must usually be met within 24 hours.
- You pay interest on the Super Lending facility and increases in interest rates will increase the amount of interest payable.
- We may reduce the gearing ratios at any time, which may trigger a margin call.
- You may need to sell a security in your portfolio at a time which otherwise does not suit your circumstances. It may for example cause you to realise a capital gain.
- Tax laws may change resulting in an adverse impact on your aftertax position.
- Superannuation and other applicable laws may change and affect the conduct of your facility.

## Having established a geared portfolio the following factors tend to increase the risk:

- Lack of liquidity in the underlying stocks.
- A high level of gearing.
- Lack of other financial resources such as income to manage short term price fluctuations.

## Having established a Super Lending portfolio the following factors tend to decrease the risk:

- Liquidity.
- A low level of gearing.
- Access to other financial resources.

#### **BENEFITS**

- Increase the potential for capital gain through gearing.
- Greater potential access to dividends including franking credits and deferred tax benefits.
- Can repay the debt at any time.

Through gearing, you have the potential to create wealth and meet your financial goals more quickly. In particular, when it forms part of a comprehensive financial plan, gearing can assist to get the right balance of risk and return and to do so in an efficient manner.

#### **Diversification and Managing Risks**

Under Superannuation law each loan can only be secured by a holding in a single stock. So, for each loan, you cannot reduce risk by diversification. However, diversification can be achieved by holding multiple stocks within the one facility. The investor can then manage those risks directly.

## ESTABLISH A FACILITY

#### **Facility Cash Account**

Each facility will have a Facility Cash Account, which is a unit in the Bell Cash Trust with its own Account Number and BPay details. The Facility Cash Account does not form part of the loan security. This account acts as the "cash hub" for your facility.

- Initial contribution should be paid into the account.
- Sale proceeds in excess of loan repayments will be paid into the account.
- Dividends will be paid to the account, unless required by the lender to reduce a loan.

#### **Surplus and deficit**

The surplus on your facility is calculated as:

#### = (Geared Value) minus (Loan)

Where this amount is positive no action is required.

Where the surplus is negative (ie the facility is "in deficit"), you are close to margin call.

If the deficit exceeds the buffer, the loan account is in margin call and you will be required to reduce the loan or sell shares.

#### Regular payments

You are not required to make regular payments and this gives you the flexibility to manage your cash flow. Please remember though that if you are in margin call you are required to promptly restore the facility. See clause 5.3 of the Loan Facility Agreement.

#### Interest

Interest is calculated daily on the current loan balance and debited to your account at the end of each month. You may nominate an external account from which this interest can be withdrawn each month. The interest rate is set by Bell Potter Capital and will vary from time to time with underlying market interest rates.

#### **Loan Repayments**

Each loan account will be allocated a BSB and Account Number so that you can direct credit funds at your discretion.

#### Opening your account

Read this document including the Loan Facility Agreement and the accompanying Product Disclosure Statement.

Complete the application form attached to this brochure and return the entire application form to us.

#### **Monitoring your position**

With Super Lending it is important that you can monitor and understand your position. To monitor your current position you can:

- speak to your Bell Potter adviser
- look at your position on the web at www.bellpotter.com.au
- call your designated account manager on: 1800 061 327.

Monthly statements You should also review your monthly statement as soon as you receive it.

 Please check that all of your instructions have been accurately implemented and that there are

- no unauthorised transactions. If you have any questions or concerns please call us on 1800 061 327.
- You should also review your position and consider it against your personal financial objectives. If you have any concerns you should speak to your adviser.

## Key differences compared to standard margin lending

- No guarantors.
- Restricted approved list.
- Initial contribution must be cash. Existing share portfolios cannot be used.
- Each new purchase requires a separate loan which is automatically established.
- No recourse to the borrowers or their assets, other than the assets held in the Super Lending facility.
- All assets except the Facility Cash Account are held by the Security Trustee on your behalf.

#### For SMSFs

Super Lending is a specialised margin lending facility designed to meet the requirements of Self Managed Superannuation Funds, in particular borrowings by SMSFs which are regulated by the SIS Act. We expect the legislative environment may continue to evolve and so issues related to SMSFs are discussed on our website www.

#### bellpotter.com.au

If you are a trustee of an SMSF you must ensure that using a Super Lending facility will be permitted by your trust deed and investment mandate.

## YOUR AGREEMENT

#### LOAN FACILITY AGREEMENT

#### Background to the loan facility agreement

The borrower has asked the lender to make the facility available on the terms set out in this document.

### How the borrower can ask for a loan

#### 2.1 Asking for a loan

The borrower may ask the lender to make a loan by providing, or having a borrower's representative provide, a contract note for the purchase of marketable securities to the lender. The lender will then advise the borrower or the borrower's representative of the amount of the initial contribution that the borrower must contribute for the purchase of the marketable securities described in the contract note, based on the lender's loan asset lending value. The amount of the loan will be the difference between the purchase price described in the contract note and the initial contribution.

#### 2.2 No obligation to make a loan

The borrower acknowledges that the lender is not obliged to make a loan, even if the borrower asks for it in accordance with clause 2.1. Without limiting the lender's discretion to refuse a borrower's request, the lender may take into account whether the making of the loan and the use of the loan complies with all applicable law.

## 2.3 How the lender will make loans to the borrower

If the lender agrees to make a loan, the lender may do so by advancing the amount of the loan to the security trustee or as directed by the security trustee, to fund the purchase by the security trustee of marketable securities.

The borrower agrees that the lender can instruct the security trustee to purchase the marketable securities described in any contract note delivered to the lender. The security trustee will hold the marketable securities on trust for the borrower as a loan asset in accordance with the security trust deed.

### 2.4 The lender may change the credit limit

The borrower may only request a loan if, after the loan is made, the total amount owing does not exceed the credit limit. The lender may change the credit limit at any time in its discretion.

## 2.5 The borrower must make the initial contribution

The borrower must ensure it has paid the initial contribution into the Facility Cash Account in the amount required by the lender, before the loan is made.

The lender may withdraw the initial contribution from the Facility Cash Account at any time without notice and pay the proceeds to the security trustee, or as the security trustee directs, to fund the purchase by the security trustee of marketable securities. The lender may do this by paying the initial contribution into the borrower's loan account before the purchase, and then paying the purchase price for the marketable securities from that account.

#### Interest and fees

#### 3.1 Interest

The amount owing under each loan will accrue interest in arrears at the rate the lender nominates from time to time in its discretion.

#### 3.2 Fees

The *borrower* must pay fees as the *lender* nominates from time to time in its discretion.

The borrower must also pay any fees the security trustee nominates from time to time in its discretion.

#### 3.3 Capitalisation

The lender, if it chooses, may add any interest or fees payable under this clause in relation to a loan to the amount owing under that loan. The interest or fees will be taken to have been paid on the date that the lender does this.

#### 4. Repayment of loans

#### 4.1 Sale of loan asset

If all or any part of the *loan asset* for a *loan* is sold, the *borrower* must ensure

that the sale proceeds are used to reduce the *amount owing* under that *loan*.

### 4.2 The borrower may repay at any time

The borrower may repay part or all of a loan at any time. If the borrower repays only part of a loan, the borrower must ensure that the remaining amount owing under that loan exceeds the minimum balance as nominated by the lender from time to time.

## 4.3 The lender can require the borrower to repay at any time

The *lender* can require the *borrower* to repay on demand part or all of a *loan* at any time, whether or not the *borrower* is *in default*. (The *lender* can also require the *borrower* to do so under clause 5.)

## 4.4 What happens if the borrower does not repay

If the borrower does not repay any of a loan at the time required by this clause, the lender may recover it by exercising the lender's rights under any super lending document (for example, by selling the loan asset for that loan under the loan security).

#### 5. Margin call

### 5.1 When the borrower is in margin call on a loan

The borrower is in margin call on a loan if the sum of the amount owing for that loan is more than the sum of the loan asset lending value and the buffer for that loan.

## 5.2 The lender may give a margin call notice

If the borrower is in margin call and the lender requires the borrower to take action to rectify this, the lender will give a margin call notice to the borrower specifying the date and time by which the borrower must take action. The lender will generally require the borrower to rectify a margin call by 4.30pm Melbourne time on the next business day after the borrower has received notice that it is in margin call, however sometimes the borrower will be required to act sooner. It is the borrower's responsibility to ensure that the borrower's contact details for

receiving margin call notices are up to date. The lender is entitled to rely upon and use the contact details held on the lender's file for the borrower in issuing margin call notices to the borrower.

## 5.3 What the borrower must do if it receives a margin call notice

If the lender gives the borrower a margin call notice in relation to a loan the borrower, by the date and time specified in the margin call notice, must ensure that the amount owing under that loan is reduced to an amount which is not greater than its loan asset lending value. The borrower may do this by such means as it chooses, including by:

- a. repaying part or all of the amount owing under that loan;
- asking the security trustee to sell part or all of the relevant loan asset, and to use the proceeds of sale to repay part or all of the amount owing under that loan;
- c. doing anything else required by the lender to ensure that the borrower is no longer in margin call on that loan; or
- d. doing more than one of these things.

## 5.4 What the lender may do if the borrower does not respond to a margin call notice

If the borrower does not take the necessary action under clause 5.3 to ensure that it is no longer in margin call on a loan by the date and time specified in the margin call notice, the lender may enforce the loan security for that loan, and sell such part of the relevant loan asset as the lender believes in its discretion is necessary to make the amount owing under that loan an amount which is not greater than the relevant loan asset lending value.

#### 6. Default

## 6.1 What the lender may do if the borrower is in default

The *lender* may enforce any *loan security* if the *borrower* is *in default* by:

exercising the *lender*'s rights to sell part or all of any *loan asset*;

- exercising any other right that a holder, secured party, mortgagee, chargee or owner of property similar to the relevant *loan asset* may exercise; or
- c. dealing with part or all of the relevant loan asset in the same way as the security trustee or the borrower (or both) could do if the relevant loan asset was not subject to a security interest.

The *lender* may take possession of *loan* assets in order to do this, and do anything else that the *lender* thinks is necessary or desirable to help the *lender* do these things.

#### 6.2 Selling loan asset

If the borrower is in default, the lender may sell part or all of the loan asset under the relevant loan security at any time and in any way that the lender decides.

The *lender* may apply any proceeds of sale of a *loan asset* to reduce the *amount owing* under the relevant *loan*.

#### 7. Making payments

The borrower must pay any amount that it has to pay to the lender under a super lending document as the lender directs from time to time:

- a. in immediately available funds; and
- b. without deduction or withholding for *tax* and without any set-off or counterclaim.

If the *lender* receives a payment toward an *amount owing* (no matter who makes the payment), the *lender* can apply that payment against that *amount owing* as the *lender* sees fit.

The *lender*, if it chooses, can apply any amount in the *Facility Cash Account* towards payment of an *amount owing*.

#### 8. Information about the borrower

#### 8.1 Basic promises

The *borrower* makes the following promises:

a. All the information in the *application* form is accurate.

- The super lending documents are binding in all respects on the borrower.
- c. The *borrower* does not act as trustee of any trust, except as disclosed in the *application form*.
- d. The borrower is not in default.
- e. No person other than the *security trustee* and the *borrower* has an interest in any *loan asset*.

The borrower must do all it can to make sure that these statements remain true on each day until the amount owing is repaid in full and the facility has been terminated.

## 8.2 Extra information the borrower must give to the lender

The borrower must:

- a. give the lender on request any relevant information that the lender asks for in relation to the borrower; and
- b. tell the *lender* straight away if it is *in* default.
- Appointing borrower's representatives

#### 9.1 Borrower's representatives

The borrower has appointed the initial borrower's representatives in the application form.

The borrower may change the borrower's representatives at any time by notifying the lender.

## 9.2 Scope of borrower's representatives' authority

The borrower agrees that each borrower's representative may act on its behalf to do anything that it can do under or in connection with the super lending documents. Any action that a borrower's representative (or a person that the lender believes in good faith is a borrower's representative) takes on behalf of the borrower in relation to any super lending document is binding on the borrower.

## 10. Extra provisions relating to the borrower's role as trustee

#### 10.1 Documents are binding

The borrower confirms that each super lending document binds it in both a personal capacity and in its capacity as trustee of the trust.

#### 10.2 No limit on rights

The lender and the security trustee may each exercise all its rights, powers and remedies under each super lending document as if there were no trust.

## 10.3 No enquiry about trust administration

The lender and the security trustee each agrees to deal with the borrower without enquiring about its administration of the trust and, in return, the borrower indemnifies each of them against loss due to irregularity in the borrower's administration of the trust or not performing a duty in connection with the trust.

#### 10.4 The borrower's warranties

The borrower confirms that:

- a. it can be indemnified out of the assets of the trust for all liabilities incurred under each super lending document;
- it must not release or prejudice its right to be indemnified out of the assets of a trust;
- it must ensure that it remains the beneficial owner of its loan assets unless it disposes of those loan assets in accordance with the super lending documents;
- the lender and the security trustee
   can each be subrogated to the
   borrower's right of indemnity;
- e. if the borrower is a trustee of a regulated superannuation fund, none of:
  - (i) the entry into each super lending document to which it is a party;
  - (ii) any loan requested by it; and
  - (iii) the purchase of any loan assets, contravenes the Superannuation Industry (Supervision) Act 1993

(Cth) or any other applicable law and is permitted under any investment guidelines applicable to the borrower; and

f. it has properly exercised its trust powers and has full authority under the trust to enter into the super lending documents.

#### 10.5 Copy of trust documents

A borrower must provide the lender with a complete and up to date certified copy of the trust deed and other trust documents before it enters into any super lending document.

#### 11. Indemnities the borrower gives

The borrower agrees to indemnify the lender and the security trustee and each of their directors, officers, employees and agents against all claims, losses, costs, charges and expenses (including taxes) suffered or incurred (whether directly or indirectly) in connection with:

- a. preparing, stamping or registering any super lending document;
- any instructions given by the borrower, a borrower's representative or any other person authorised to act on behalf of any of them (or a person that the lender or the security trustee believes in good faith is the borrower, a borrower's representative or any other person authorised to act on behalf of any of them);
- c. the borrower being in default; or
- d. the exercise or attempted exercise of rights at law or in equity or under any super lending document, whether or not the borrower is in default.

If a person cannot directly enforce this indemnity for its benefit, the *lender* agrees that it holds the benefit of this indemnity on trust for that person and may enforce it against the *borrower* on behalf of that person.

#### 12. How to give a notice

#### 12.1 Notices to the lender

If the *borrower*, or a *borrower's* representative wishes to give the *lender* a notice or other document or otherwise

tell them something, it must be in writing and sent to the *lender* at the address specified below or any other address that the *lender* may notify to the *borrower*. It will not be effective for the purposes of this document if it is not done in this way (unless the *lender* accepts that a particular notice may be given in another way).

Lender

Address.

Level 29, 101 Collins Street MELBOURNE VIC 3000 Fax number: 03 9256 8765

Email: lending@bellpotter.com.au Attention: General Manager

#### 12.2 Notices to the borrower

The *lender* may give the *borrower* a notice or other document, or otherwise tell the *borrower* something:

- a. by delivering it to the borrower, or a borrower's representative, personally;
- b. by leaving it at, or by sending it by post or facsimile to, the address that the *borrower* last gave to the *lender*;
- c. by telephone, using the telephone number that the *borrower* last gave to the *lender*;
- d. by posting it on the *Bell Potter*website where it can be accessed
  by the *borrower* or a *borrower*'s
  representative; or
- e. by emailing it to the address that the borrower last gave to the lender;
- f. in any other way that the *borrower* agrees or that is allowed by law.

#### 12.3 Time notice is given

A notice, document or other communication will be taken to have been given and received:

- a. if it is given personally on the date it is received;
- if it is sent by post on the date when it would have been delivered in the ordinary course of post;
- if it is sent by facsimile transmission

   on the date on which the machine

   from which the transmission was

sent produces a report indicating that the notice or other document was sent in its entirety to the correct facsimile number;

- d. if it is made by telephone when the person giving the notice reasonably believes that it has been communicated to the borrower or a borrower's representative; or
- e. if it is posted on the *Bell Potter*website on the earlier of:
  - (i) the first date on which the borrower or a borrower's representative accesses the Bell Potter website; and
  - (ii) five business days after the date on which the notice, document or other communication is posted on the Bell Potter website;
- f. if it is sent by email on the date the email message enters the addressee's information system,

even if the *borrower* does not actually receive it. The *borrower* must ensure that the *lender* is able to contact it, or the *borrower's representative*, at all times.

## 12.4 Borrower to monitor super lending account

The borrower must monitor its super lending account and check for notices given by the lender on a regular basis by accessing the Bell Potter website or by contacting the lender.

#### 12.5 Nomination by the lender

If this document provides for the *lender* to nominate or specify a matter or thing, the *lender* can nominate or specify it (as the case may be) by notice to the *borrower* or a *borrower*'s representative in accordance with this clause 12.

#### 13. Standard terms

#### 13.1 Governing law

This document is governed by the law in force in Victoria.

## 13.2 Amending the super lending documents

The borrower acknowledges that the lender may change the credit limit at any time. The borrower also agrees that the lender can change any other term of any

super lending document by giving the borrower, at least 30 days beforehand:

- a. a summary of the proposed change;
   and
- b. an opportunity to read the detail of the change (for example, by posting a copy of the change on the *Bell Potter website* or, if the *borrower* asks, by mailing a copy of the change to the relevant person).

The *borrower* agrees to be bound by any such change.

#### 13.3 Recourse limited to loan asset

- a. Subject to paragraph (b), the lender agrees that it may not take any step to recover from the borrower any amount owing, including by taking any step to:
  - (i) have the borrower wound up, or to prove in the winding up of the borrower except to the extent necessary to get access to a loan asset;
  - (ii) obtain a judgment against the borrower for the payment of money except to the extent necessary to get access to a loan asset; or
  - (iii)exercise any right of set-off, right to combine accounts or banker's lien against the *borrower*, except in relation to a *loan asset*.
- b. Paragraph (a) does not affect the lender's rights to take steps to recover amounts by exercising its rights at law or under the super lending documents in relation to a loan asset.

#### 13.4 Assignment

The borrower may not dispose of, or create a trust over, its rights or obligations under this document without the lender's consent.

The *lender* may dispose of, or create a trust over, its rights or obligations under this document without telling the *borrower* first, and without the *borrower*'s consent. If the *lender* asks, the *borrower* must promptly execute any document that the *lender* requires to help do this.

## 13.5 Statements in relation to super lending documents

A statement that the *lender* gives (to the *borrower* or any other person) is conclusive unless clearly wrong on its face. For example, the *lender* can give a statement about:

- a. whether the borrower is in margin call;
- b. how much the *borrower* owes or has owed to the *lender* on a specified date:
- c. debits and credits made to an amount owing; and
- d. whether the borrower is in default.

### 13.6 Other things the borrower must

The borrower must do anything (including sign any document) that the lender reasonably requires to give effect to the transactions contemplated by the super lending documents.

#### 14. How to interpret this document

#### 14.1 Dictionary

The following words and expressions have these meanings in this document.

amount owing means, for a loan at any time, the principal amount then outstanding under that loan, including any amount that the lender has added to the amount owing under the loan in accordance with the super lending documents, plus any accrued but unpaid interest and any other amount owing under the super lending documents in relation to that loan.

**application form** means the form that the *borrower* completed (or, where the context requires, is to complete) to ask the *lender* to enter into the *super lending documents* 

**ASX** means the ASX Limited ACN 008 624 691

authorised broker means any broker which the borrower has notified the lender is authorised by the borrower to provide contract notes for settlement by the lender (until the borrower notifies the lender otherwise).

#### borrower's representative means:

- each person listed as an authorised representative in the application form, unless the borrower tells the lender that the person is no longer a borrower's representative;
- b. each authorised broker; and
- c. any other person the *borrower* tells the *lender* is a *borrower's* representative.

**Bell Potter website** means that section of the *Bell Potter website* (currently www.bellpotter.com.au) from which the *borrower* can access details about super lending.

**borrower** means the person described as such in the *application form*.

buffer means, for a loan, the amount nominated by the lender from time to time.

business day means a day on which banks are open for general banking business in Melbourne and trading is conducted on the Australian Securities Exchange.

**Corporations Act** means the Corporations Act 2001 (Cth).

contract note means a document setting out the details of a proposed purchase of marketable securities, which includes the settlement date for the purchase, a description of the marketable securities, the number of marketable securities to be purchased and the purchase price.

credit limit means the maximum amount that the lender is prepared to lend to the borrower under the super lending documents, as notified by the lender to the borrower.

**facility** means the Bell Potter super lending *facility* provided under the *super* lending documents.

Facility Cash Account means a unit in the Bell Cash Trust (ARSN 164 391 119) established in connection with the *Borrower's* super lending *facility*.

in default means a circumstance where:

 any amount which is owing by the borrower under a super lending document is not paid on time;

- the borrower fails to take appropriate action in response to a margin call notice;
- the borrower breaches any other provision of any super lending document;
- d. any statement or confirmation that the borrower makes in any super lending document is or becomes incorrect or misleading:
- e. the *borrower* is or becomes bankrupt, or any event occurs or any step is taken that might result in the *borrower* being bankrupt;
- f. the borrower is in liquidation or provisional liquidation or under administration or has a controller (as defined in the Corporations Act) or analogous person appointed to it or any of its property (or any step is taken to do any of these things);
- g. the borrower is taken under section 459F(1) of the Corporations Act to have failed to comply with a statutory demand;
- the borrower dies or becomes a person who the lender thinks is incapable of managing his or her affairs;
- i. any clause in any super lending document is or becomes ineffective in any way, or is not registered or stamped in the way the lender requires;
- the borrower acts as trustee of any trust and has not disclosed this to the lender;
- k. the borrower acts as trustee of a trust, and retires, is removed or suspended; or
- a trust on which the security trustee holds loan assets terminates or fails, or the borrower claims that this has occurred.

**in margin call** has the meaning described in clause 5.1.

initial contribution means the funds which the borrower must invest in its Facility Cash Account as its initial contribution towards the purchase by the **security trustee** of the *loan asset* for a *loan* 

**lender** means Bell Potter Capital Limited ACN 085 797 735.

*loan* means a *loan* made or to be made under this document.

loan asset means for a loan:

- a. any marketable security that the security trustee purchases wholly or partly using that loan, from the time of the purchase; and
- b. any new rights in respect of the marketable securities described in paragraph (a) from the time the security trustee becomes entitled to them.

loan asset lending value means, for a loan, the proportion of the value of the loan asset or proposed loan asset for that loan that the lender is prepared to fund or continue funding from time to time, as notified to the borrower.

**loan security** means, for a *loan*, the security interest granted by the *security* trustee in favour of the *lender* over the *loan asset* for that *loan*.

**loan security deed** means the document of that title under which the *security* trustee grants the *loan security*.

**margin call notice** means a notice given by the *lender* under clause 5.2.

#### marketable security means:

- a. shares and interests in a managed investment scheme that are quoted on the ASX or on a foreign exchange;
- unquoted shares and interests in a managed investment scheme;
- c. rights or options in or in respect of shares or interests in a managed investment scheme;
- d. debentures, bonds, bills of exchange, certificates of deposit and promissory notes;
- e. applicationsforshares, interests in a managed investment scheme and other rights the subject of a disclosure document or product disclosure statement under the Corporations Act; and

f. anything else the *lender* nominates as a marketable security for the purposes of this definition.

**new rights** means any present or future right in respect any marketable security that results from:

- any substitution, conversion, redemption, forfeiture, cancellation, reclassification, consolidation or subdivision of that marketable security; or
- b. a reduction of capital, liquidation or scheme of arrangement.

**regulated superannuation fund** has the meaning given in the Superannuation Industry (Supervision) Act 1993 (Cth).

**security trustee** means BPC Custody Pty Limited ACN 006 600 746, or any other person that the *lender* nominates.

security trust deed means the security trust deed executed by the security trustee under which it undertakes to hold property, including the loan asset for each loan, on trust in connection with the facility.

**super lending account** means the account the *lender* opens on the *borrower*'s behalf that records transactions on the *facility*.

#### super lending document means:

- a. this document;
- b. the application form;
- c. the security trust deed;
- d. the loan security deed;
- e. each other document or agreement contemplated by or required in connection with any of the above or the transactions which they contemplate; and
- f. each document or agreement that amends, supplements, novates, restates or replaces any of them.

**tax** means a *tax* or duty, however imposed and by whatever name called, including any additional or penalty *tax* or duty.

**total amount owing** means, at any time, the sum of:

- a. the amount owing under each loan;
   and
- any other amounts (including accrued but unpaid interest) that

are owing by the borrower to the lender or the security trustee under any super lending document (unless they have been added to the amount owing under a loan).

### 14.2 If there is more than one horrower

If the *borrower* is made up of more than one person:

- a. the borrower's obligations in relation to the super lending documents and each amount owing under a loan apply to each of those persons individually and to any two or more of them together;
- if any one or more of those persons exercise a right under any super lending document, the rest of them will be bound as well;
- i. if the lender or the security trustee deals with any of those persons, it will be taken to have dealt with all of them; and
- d. in all other respects, a reference to the borrower in any super lending document is a reference to those persons individually.

#### 14.3 Other references in this document

In this document:

- a. a reference to any legislation is a reference to:
  - (i) that legislation and to regulations and other rules made under it; and
  - (ii) any legislation, regulation or other rule which replaces any of them;
- a reference to a document or agreement, or a provision of a document or agreement, is to that document, agreement or provision as amended, supplemented, replaced or novated;
- a word indicating the singular also indicates the plural and vice versa, and a word indicating any gender also indicates each other gender;
- d. if a word or expression is given a particular meaning, another part of speech or grammatical form of that word or expression has a corresponding meaning;

- e. a reference to anything (including a right, obligation or concept) includes each part of it;
- f. if an example is given of anything (including a right, obligation or concept), such as by saying it includes something else, the example does not limit the scope of that thing;
- g. a person includes an individual, a corporation, a partnership, an association or a government agency; and
- h. a reference to "\$" is to Australian dollars.

Headings are for convenience only and do not affect the meaning of this document.

#### 14.4 Effect of legislation

Under this document, any legislation that adversely affects any of the *borrower*'s obligations, or exercise of a right or remedy by the *lender* or the *security trustee*, is excluded to the full extent permitted by law.