

VERIFICATION OF IDENTITY TRUSTS WITH COMPANY TRUSTEES

BELL POTTER

STEP 1 – DIRECTORS TO COMPLETE

THE TRUST

Full Name of the Trust	Type of Trust
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Country in which Trust established

Full name(s) and/or class(es) of the Trust's beneficiaries (both the names and classes of beneficiaries must be provided if the Trust has both).
Examples of a class may include unit holders, family members of named person, charitable organisations.

THE COMPANY TRUSTEE

Full Name of the Company Trustee	ACN of Company Trustee
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Full Name of the Settlor of the Trust

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FULL ADDRESS OF COMPANY TRUSTEE'S REGISTERED OFFICE IN AUSTRALIA (PO BOX IS NOT ACCEPTABLE)

Number and Street

Suburb	State	Postcode	Country
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FULL ADDRESS OF COMPANY TRUSTEE'S PRINCIPAL PLACE OF BUSINESS IN AUSTRALIA (PO BOX IS NOT ACCEPTABLE)

Number and Street

Suburb	State	Postcode	Country
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REGISTERED WITH ASIC: as a Public Company OR as a Proprietary Company

If a Proprietary Company, list full names of each Director

DIRECTOR 1 - Full Name and Residential Address (PO Box is not acceptable) Date of birth (dd/mm/yyyy)

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DIRECTOR 2 - Full Name and Residential Address (PO Box is not acceptable) Date of birth (dd/mm/yyyy)

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DIRECTOR 3 - Full Name and Residential Address (PO Box is not acceptable) Date of birth (dd/mm/yyyy)

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DIRECTOR 4 - Full Name and Residential Address (PO Box is not acceptable) Date of birth (dd/mm/yyyy)

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IS THE COMPANY REGULATED? Yes No

In this context "Regulated" means subject to supervision beyond that provided by ASIC as a company registration body. Examples of regulated companies include Australian Financial Services Licensees (AFSL), Australian Credit Licensees (ACL) or Registrable Superannuation Entity (RSE) Licensees)

Name of Regulator	Licence Number
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BENEFICIAL OWNERS (not required if the trust is a Regulated Scheme)

Details of the individuals that directly or indirectly control the Trust (includes control by acting as Trustee; or by means of trusts, agreements, arrangements, understandings and practices; or exercising control through the capacity to direct the Trustee; or the ability to appoint or remove the trustees).

PERSON 1 - Full Name and Residential Address (PO Box is not acceptable)	Date of birth (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>
PERSON 2 - Full Name and Residential Address (PO Box is not acceptable)	Date of birth (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>
PERSON 3 - Full Name and Residential Address (PO Box is not acceptable)	Date of birth (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>
PERSON 4 - Full Name and Residential Address (PO Box is not acceptable)	Date of birth (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>

IS THE COMPANY A MAJORITY-OWNED SUBSIDIARY OF AN AUSTRALIAN LISTED COMPANY? Yes No

If yes, name of Exchange on which it is listed

Name of Exchange

IS THE COMPANY ITSELF A LISTED COMPANY? Yes No

If yes, name of Exchange/Market on which it is listed

Name of Exchange

SOURCE OF FUNDS BEING INVESTED (Tick most relevant option)

<input type="checkbox"/> Retirement income	<input type="checkbox"/> Business activities	<input type="checkbox"/> Inheritance/gift	<input type="checkbox"/> Other, please list below
<input type="checkbox"/> Employment income	<input type="checkbox"/> Sale of assets	<input type="checkbox"/> Financial investments	<input type="text"/>

I/WE, BEING THE TRUSTEES OF THE FUND, CERTIFY THAT THE ABOVE DETAILS ARE TRUE AND CORRECT

Director/Sole Director Signature	Date (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>
Director/Secretary Signature	Date (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>

STEP 2 – ESTABLISH YOUR IDENTITY VERIFICATION DOCUMENT AND PHOTOCOPY

A certified photocopy of Trust Deed cover, page 1, final page, signature page and any Schedule disclosing the name of the Trust, the date of the Trust Deed and the parties executing the Deed (do not forward the full Trust Deed)

PLUS

A certified copy of the Certificate of Registration issued by ASIC of Company Trustee or, if not readily available, a search of the ASIC Database costing approximately \$16.00 for Client's Account

PLUS

A certified copy of a current Driver's Licence or Passport (Australian or foreign), containing signature and photograph of the signing Director/Secretary and each Beneficial Owner (Beneficial owner ID is not required for Regulated Schemes).

AND

A certified copy of a current Driver's Licence or Passport (Australian or foreign), containing signature and photograph of the Settlor of the Trust where the material asset contribution to the Trust by the Settlor at the time the Trust was established was greater than \$10,000.

Please turn over

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STEP 3 – ENDORSE THE CERTIFICATION DOCUMENT ON THE PHOTOCOPY

CERTIFICATION OF ANNEXURE “A”

“I certify that I have seen the original documentation and that this copy is a complete and accurate copy of that original”

STEP 4 – HAVE AUTHORISED PERSON CERTIFY YOUR IDENTITY VERIFICATION DOCUMENT

DETAILS AND SIGNATURE OF CERTIFIER (Authorised Certifiers cannot certify their own identity documents)

Title/Full Name of Certifier

Signature of Certifier

RESIDENTIAL ADDRESS (PO Box is not acceptable)

Number and Street

Suburb

State

Postcode

Country

Capacity to Certify

Daytime Contact Number (not mobile number)

PERSONS WHO CAN CERTIFY

that a photocopy or scanned copy is a true copy of the original document:

LEGAL

- A solicitor or barrister (that is, a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
- A Judge of a Court;
- A Magistrate;
- A Chief Executive Officer of a Commonwealth Court;
- A Registrar or Deputy Registrar of a Court;
- A Notary Public (for the purposes of the Statutory Declaration Regulations 1993);

JP

A Justice of the Peace;

POLICE

A Police Officer;

ACCOUNTANT

A member of the Institute of Chartered Accountants in Australia, Certified Practising Accountants of Australia or the National Institute of Accountants with two (2) or more years of continuous membership;

POST OFFICE

- An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public;
- A permanent employee of the Australian Postal Corporation with two (2) or more years of continuous service who is employed in an office supplying postal services to the public;

DIPLOMATIC SERVICE

- An Australian Consular Officer (Consul-General; Consul; Vice-Consul; Trade Representative or Consular Agent);
- An Australian Diplomatic Officer (Ambassador; High Commissioner; Minister; Head of a Mission; Commissioner; Charge d’Affaires; or Counsellor; Secretary or Attaché at an Embassy, High Commissioner’s office, Legation or other post) within the meaning of the Consular Fees Act 1955;

FINANCIAL CORPORATIONS (BANK, BUILDING SOCIETY, CREDIT UNION AND AFSL HOLDERS)

- An Officer with two (2) or more continuous years of service with one or more Financial Institutions (for the purposes of the Statutory Declaration Regulations 1993);
- A Finance Company Officer with two (2) or more continuous years of service with one or more Finance Companies (for the purposes of the Statutory Declaration Regulations 1993);
- An Officer with, or Authorised Representative of; or a holder of an Australian Financial Services License, having two (2) or more continuous years service with one or more Licensees.