

VERIFICATION OF IDENTITY SUPER FUNDS WITH INDIVIDUAL TRUSTEES

BELL POTTER

STEP 1 – TRUSTEE TO COMPLETE

THE FUND

Full Name of the Fund

Type of Fund

SELF MANAGED SUPERANNUATION FUND

Country in which Fund established

AUSTRALIA

Name of Regulator

AUSTRALIAN TAXATION OFFICE

ABN

Name of Legislation under which Fund established

SUPERANNUATION INDUSTRY SUPERVISION ACT

THE INDIVIDUAL TRUSTEES FULL TITLE, NAME AND RESIDENTIAL ADDRESS OF EACH TRUSTEE/MEMBER (PO BOX IS NOT ACCEPTABLE)

TRUSTEE/MEMBER 1 - Exact Name as per Identification Document and address

Date of Birth (dd/mm/yyyy)

TRUSTEE/MEMBER 2 - Exact Name as per Identification Document and address

Date of Birth (dd/mm/yyyy)

TRUSTEE/MEMBER 3 - Exact Name as per Identification Document and address

Date of Birth (dd/mm/yyyy)

TRUSTEE/MEMBER 4 - Exact Name as per Identification Document and address

Date of Birth (dd/mm/yyyy)

SOURCE OF FUNDS BEING INVESTED (TICK MOST RELEVANT OPTION):

Superannuation Guarantee Contributions Other Please list

I/WE, BEING THE TRUSTEES OF THE FUND, CERTIFY THAT THE ABOVE DETAILS ARE TRUE AND CORRECT

Trustee 1 Signature Date (dd/mm/yyyy)

Trustee 2 Signature Date (dd/mm/yyyy)

Trustee 3 Signature Date (dd/mm/yyyy)

Trustee 4 Signature Date (dd/mm/yyyy)

STEP 2 – ESTABLISH YOUR IDENTITY VERIFICATION DOCUMENT AND PHOTOCOPY

IDENTITY VERIFICATION DOCUMENTS ATTACHED AS ANNEXURE "A"

Certified photocopy of Trust Deed cover, page 1, final page, signature page and any Schedule disclosing the name of the Trust, the date of the Trust Deed and the parties executing the Deed (do not forward full Trust Deed)

PLUS

Certified copy of a current Driver's Licence or Passport (Australian or foreign), containing signature and photograph of the individual Trustees

OR

Australian or foreign birth or citizenship certificate or Centrelink pension or health card

PLUS

One of a recent (ie. current) Commonwealth, State or Territory financial benefit letter, Tax Office Advice letter (less than 12 months old) or municipal or utilities bill or letter of advice (less than 3 months old) containing the Trustee's name and residential address

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STEP 3 – ENDORSE THE CERTIFICATION DOCUMENT ON THE PHOTOCOPY

CERTIFICATION OF ANNEXURE “A”

Certification of identity verification documentation that contains a photograph of the signatory:

“I certify that I have seen the original documentation and that the photograph is a true likeness and this copy is a complete and accurate copy of that original”

Certification of identity verification documents that contain no photograph or signatory:

“I certify that I have seen the original documentation and that this copy is a complete and accurate copy of that original.”

STEP 4 – HAVE AUTHORISED PERSON CERTIFY YOUR IDENTITY VERIFICATION DOCUMENT

DETAILS AND SIGNATURE OF CERTIFIER (Authorised Certifiers cannot certify their own identity documents)

Title/Full Name of Certifier
Signature of Certifier

RESIDENTIAL ADDRESS (PO Box is not acceptable)

Number and Street			
Suburb	State	Postcode	Country
Capacity to Certify			Daytime Contact Number (not mobile number)

PERSONS WHO CAN CERTIFY

that a photocopy or scanned copy is a true copy of the original document:

LEGAL

- A solicitor or barrister (that is, a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described);
- A Judge of a Court;
- A Magistrate;
- A Chief Executive Officer of a Commonwealth Court;
- A Registrar or Deputy Registrar of a Court;
- A Notary Public (for the purposes of the Statutory Declaration Regulations 1993);

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A Justice of the Peace;

POLICE

A Police Officer;

ACCOUNTANT

A member of the Institute of Chartered Accountants in Australia, Certified Practising Accountants of Australia or the National Institute of Accountants with two (2) or more years of continuous membership;

POST OFFICE

- An agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public;
- A permanent employee of the Australian Postal Corporation with two (2) or more years of continuous service who is employed in an office supplying postal services to the public;

DIPLOMATIC SERVICE

- An Australian Consular Officer (Consul-General; Consul; Vice-Consul; Trade Representative or Consular Agent);
- An Australian Diplomatic Officer (Ambassador; High Commissioner; Minister; Head of a Mission; Commissioner; Charge d’Affaires; or Counsellor; Secretary or Attaché at an Embassy, High Commissioner’s office, Legation or other post) within the meaning of the Consular Fees Act 1955;

FINANCIAL CORPORATIONS (BANK, BUILDING SOCIETY, CREDIT UNION AND AFSL HOLDERS)

- An Officer with two (2) or more continuous years of service with one or more Financial Institutions (for the purposes of the Statutory Declaration Regulations 1993);
- A Finance Company Officer with two (2) or more continuous years of service with one or more Finance Companies (for the purposes of the Statutory Declaration Regulations 1993);
- An Officer with, or Authorised Representative of, or a holder of an Australian Financial Services License, having two (2) or more continuous years service with one or more Licensees.